

**Minutes of Great Bealings Parish Council meeting held at the Bealings Village Hall at 7.30pm on
Tuesday, 3rd July 2018**

Present: Charles Barrington (CPB) -Chairman, Colin Hedgley (CH), Martin Cripps (MC), Sally Johnson (SJ), John Carter-Jonas (JCJ), Anthony Sheppard (AS)

In attendance: Robin Vickery (RV) – Suffolk County Councillor, Mrs Dee Knights, Clerk to the Council (DPK) and 5 members of the public

1. Apologies for Absence

Apologies were received from Paul Norris and Rob Munn

2. Declaration of Members’ Conflicts of Interest in any items on this Agenda

LNPI, District Cllr – CH, there were no other declarations of conflicts of interests

3. To approve the Minutes from the Meetings held on 14th May 2018 and 4th June 2018

These were approved and signed as a true record.

4. Matters arising from the Minutes.

- Election of Tree Warden – JCJ accepted the position of Tree Warden, as nominated at the last meeting
- Trees –Following the information received from SCC, CPB has measured the verge in Lodge Road and has ascertained that the required width of 15 feet encroaches on the field. Cllrs therefore agreed to proceed with the alternative plan of planting bulbs, both here and elsewhere in the Parish. MC will source some information regarding the purchase of the bulbs and will liaise with the “Parish Planters” as to suitable locations. He suggested that residents’ views could be sought via Fynn-Lark News.

MC has also received some advice relating to Black Poplars, in particular how to take cuttings. He will shortly be meeting with Lord Cranworth’s agent and will seek his permission to plant some. SJ commented that cuttings would take a long time to mature. MC has also written to RV about his scheme for planting oak trees. RV said that he can finance 50% of the cost of new trees from his locality budget, MC will keep him informed.

5. Reports

- (i) **County Councillor Robin Vickery** - RV reported on the election of the new SCC leader and deputy, the latter being Mary Evans who has taken on responsibility for Highways and has initiated a review. RV will speak to her about the letter the PC has recently sent to her about Boot St. The SCC Cabinet has been revised and RV is on the Scrutiny Committee again, and is also a substitute on the Police and Crime Panel. He also mentioned a consultation for special educational needs for young people, a new scheme for affordable solar power, a Diabetes Awareness Campaign, and a consultation relating to sand and gravel sites.
- (ii) **District Councillor Colin Hedgley** – CH reported that he will be on the joint Planning Committee for SCDC and Waveney, although two separate Committees will continue for a while. A common referral scheme needs instigating. He feels that Parish Councils must have a meaningful say in referrals. New Ward Boundaries have been proposed by the Boundary Commission who have agreed our preferred option for Great and Little Bealings and Playford

to be included with Grundisburgh. The PC will need to submit a formal response to the consultation (*CH later circulated a recommended form of words*) Other matters have been included in his written report, a copy of which has been circulated to Cllrs and is attached to these minutes.

6. Planning

- (i) **DC/18/1764/FUL – Cherry Tree Farm, Seckford Hall Road – conversion of pig barn into an annex for the main house**

After the householder had explained the details of his proposals to Cllrs, the Parish Council unanimously **RESOLVED** to support this application

- (ii) **DC/18/2524/FUL and DC/18/2525/LBC – The Old Vicarage, Boot Street – construction of a single storey orangery extension to the rear, and insertion of rooflight above existing ground floor WC**

After the householder had explained the details of his proposals to Cllrs, the Parish Council unanimously **RESOLVED** to support this application

- (iii) **DC/18/2580/FUL and DC/18/2582/LBC – Rosery Farmhouse, Lodge Road – single storey extension to existing dwelling and alterations to outbuildings**

The householders gave a detailed explanation of their proposals, and answered questions from Cllrs during an in-depth discussion. Cllrs recognised and welcomed that the applicants have sought to reflect the comments made by the PC when the previous application was put forward. However the Cllrs' concerns relate to the significant extension now proposed to the listed farmhouse itself and consider that the proposal is out of scale with the existing house and the proposed materials do not make for a harmonious composition.

Therefore, by a majority vote, the Parish Council **RESOLVED** to object to this application.

- (iv) **DC/18/0859/FUL – Rosery Farm Cottage** – The PC's request for this application to be referred to the Planning Committee had been refused by SCDC who have now permitted the application.
- (v) **DC/18/1816/FUL – Land adjacent Ivy Cottage** – This application has now been withdrawn
- (vi) **Other Planning Matters** – A letter was sent on 30th May to the SCDC Head of Planning about planning procedures, but no reply has yet been received

7. Highways

- (i) **Boot Street Bridge** – a letter was sent on 28th June to Mary Evans at SCC about the issues relating to Boot Street and requesting a site visit.
- (ii) **SAVID** – CH has not yet had a reply about the availability of the SID
- (iii) **Other Highways matters** - Following concerns raised by some residents, problems relating to HGVs in Boot Street were discussed. It was agreed to defer this until a reply has been received from Mary Evans.

Martin Cripps read a letter from residents of Hasketon, Road (which had not been received by DPK) about making this road access only. This issue will be raised at the meeting with Mary Evans

8. Finance and Admin

(i) The following cheques were authorised; proposed by CH and seconded by JCJ

Chq No	Payee	Description	Amount £
563	Mrs D P Knights	Office expenses	30.72
564	Mrs D.P.Knights (dated 28.07.18)	July salary	282.68
565	HMRC (dated 06.08.18)	July PAYE	70.60
566	D.P.Knights (dated 28.08.18)	August salary	156.43
567	HMRC (dated 06.09.18)	August PAYE	39.00

(ii) Review of Procedures – The following procedures have been reviewed and are now approved:

- Freedom of Information – Model Publication Scheme
- 2016 Financial Regulations
- Code of Conduct

The Risk Assessment will be updated once the Data Protection work is completed, and the review of the revised Standing Orders will be completed by DPK for approval at the next meeting.

- (iii) Data Protection– DPK has completed the PC's Data Protection Policy statement and the Privacy Notice, both of which have published on the website. These were approved and adopted. There are still a few tasks outstanding, but the bulk of the work has been completed.
- (iv) Internal Auditor – it was suggested that Eric Barnett be asked if would undertake this work. CPB will write to him.
- (v) The Bank Reconciliation was approved and signed

9. Correspondence

- (i) Admirals Head Appeal Costs – a request has been received from Little Bealings PC for a contribution towards the costs they incurred in defending the recent appeal. Cllrs declined this request as they felt the PC should have been consulted in advance.
- (ii) SCDC Draft Local Plan – CPB will attend the briefing session on 18th July and asked other Cllrs to try and attend also
- (iii) Other correspondence – A consultation has been launched in respect of the recent decision on ward boundaries by the Boundary Commission. The PC will submit a response by 27th August.

10. Date of next meeting - Tuesday 4th September at 7.00pm

The meeting closed at 9.10p.m.

Signed

Chairman