

**Minutes of Great Bealings Parish Council meeting held by video conference at 6.00pm on
Monday 4th May 2020**

Present: Charles Barrington (Chairman) (CPB), Colin Hedgley (CH), Martin Cripps (MC), Mrs Sally Johnson (SJ), Anthony Sheppard (AS), Rob Munn (RM), Paul Norris (PN)

In attendance: Mrs Dee Knights (DPK), Clerk to the Council

1. Apologies for Absence

John Carter-Jonas was unable to log on

2. Declaration of Members' Conflicts of Interests in any items on this Agenda

LNPI, District Cllr – CH, no other declarations.

3. Working Procedures during Covid-19 restrictions:

- On behalf of the PC, the Chairman expressed thanks to Vicky Norris for her assistance in setting up a video conference facility
- Guidance from SALC is that PC's do not have to hold an Annual Meeting until 2021. CPB stated that, if members agreed, he is prepared to continue as Chairman for another year, and all other officers can remain unchanged. This was unanimously agreed.
- Delegated powers were given to the Clerk at the meeting on 23rd March. It was **RESOLVED** that these should continue until normal procedures can be resumed, with the additional proviso that she can counter sign cheques up to a limit of £300 but, on this occasion only, the two current cheques in excess of this amount can be included.
- Following a request from a resident, it was agreed to invite the public to join any future meetings held by video conference. An invitation will be circulated prior to the next meeting. CPB will liaise with Vicky to see how this can be managed.
- Minutes will be published on the website as usual

4. To approve the Minutes from the Meetings held on 9th and 23rd March 2020

The minutes were approved and signed

5. Report by District Councillor Colin Hedgley

A comprehensive report had been circulated to Cllrs and a full copy is attached to these minutes. CH explained the reasons for the forthcoming consultation on the ESC Local Plan. There is a 10 week window for submission of any further comments.

6. Planning Applications – None

7. Other Planning Matters:

(i) Decision Updates:

DC/20/0608/0609 – Rosery Farmhouse – Conversion of cart-lodge - application permitted

DC/19/4066/FUL – Rosery Cottage Barn – retrospective application re roof lights etc. - The Applicant has appealed the refusal of this application, no date has yet been set

(ii) Sizewell C – The PC has been asked by the Action Group to submit a further letter, but it was decided there is nothing more to add.

8. Highways

- (i) **Boot Street Speed Limit Extension-** SCC Highways have submitted an estimate of £12,192 for this scheme to be implemented. This figure is in excess of what the PC can afford, and there are currently no available sources of funding. Cllrs considered that, as SCC has

identified this matter as a required safety improvement, they are morally obliged to fund this cost themselves. CPB has been in touch with Andrew Reid, the acting County Councillor for Gt Bealings, and he has promised to look into this.

- (ii) **Verge Reflector Posts** – The Clerk has identified a supplier for these. However, after discussion it was decided that permission was unlikely to be given by SCC for their installation, and therefore the legal liability risk was too great.

9. Review of Financial Regulations

The 2019 revised Financial Regulations had been circulated for comment. These were approved and it was agreed that they are to be adopted.

10. Finance and Admin

- (i) The following cheques were authorised; proposed by CH and seconded by AS

Chq No	Payee	Description	Amount £
2028	Mrs D P Knights (dated 28.05.20)	May salary	201.70
2029	HMRC (dated 06.06.20)	May PAYE	50.20
2030	Mrs D P Knights (dated 28.06.20)	June salary	171.96
2031	HMRC (dated 06.07.20)	June PAYE	42.80
2032	Bealings Village Hall Trust	Donation	750.00
2033	Fynn Lark News	Donation	200.00
2034	Mrs D P Knights	Annual Working from Home Allowance	312.00**
2035	SALC	Annual Subscription	140.04
2036	Mrs D P Knights	Office Expenses	48.01
2037	Mrs D P Knights re D Monkey Computers	Computer downloading problem	40.00

** Cllrs approved the increase by HMRC from £4 to £6 per week

(ii) **Annual Internal Audit Report 2019/20** – this had been completed and circulated, and was approved by Cllrs. CPB expressed his thanks to the auditor Eric Barnett, and to the Clerk for the clarity of the accounts, as mentioned by the auditor.

(iii) **Annual Governance Statement 2019/20** – This was approved and signed, proposed by MC and seconded by AS

(iv) **Accounting Statements 2019/20 and Certificate of Exemption.** – The Accounting Statements for 2019/20 were approved by Cllrs. CPB proposed that we accept these and this was seconded by CH. The Accounting Statements and Certificate were signed.

(v) **Website** – Thanks were expressed to Phil Holmes for the amendments he has made to the website, including an Accessibility Statement which states that the site complies with the new Disability Regulations.

(vi) **Precept** – The first instalment of the precept has been received

11. Any Other Business:

PN advised Cllrs that the posts on the Notice Board at the junction with Grundisburgh Road have been replaced, also those of the Church Notice Board. Thanks were expressed for this.

12. **Date of next Meeting** – Tuesday 7th July

The meeting closed at 7.00pm

Signed.....Chairman