

**Minutes of Great Bealings Parish Council meeting held at the Bealings Village Hall at 7.00pm on Tuesday, 6<sup>th</sup> September 2016**

**Present:** Charles Barrington (Chairman), Colin Hedgley, Martin Cripps, Mrs Sally Johnson, John Carter-Jonas, Anthony Sheppard, Paul Norris, Rob Munn

**In attendance:** Mrs Dee Knights, Clerk to the Council

**1. Apologies for Absence**

There were no apologies

**2. Declaration of Members' Conflicts of Interests in any items on this Agenda**

There were no declarations of conflicts of interests

**3. Co-option of Councillor**

Charles Barrington proposed that Rob Munn be co-opted to fill the vacancy for a Councillor on the PC. This was seconded by Colin Hedgley and

**RESOLVED** that

Rob Munn be elected as a Councillor of the Parish Council

**4. To approve the Minutes from the Meeting held on 5<sup>th</sup> July 2016**

These were approved and signed as a true record.

**5. Matters arising from the Minutes.**

- War Memorial Repair – The repair work has now been completed. Charles Barrington thanked Paul Norris and his colleagues for their excellent work.
- Water meadow (Lower Street) –the ownership has been established. Sally Johnson reported that he is still adding green waste to build the land up. She was asked to keep monitoring the situation and a decision will be made at the next meeting as to whether to write to him asking if he has the necessary permission to dispose of the waste in this way.
- Rights of Way Consultation – Martin Cripps had looked at this survey and it was not relevant to GtB therefore he had not completed it..

**6. Report by District Councillor Colin Hedgley**

This report had been circulated to Cllrs and a full copy is attached to these minutes. Cllr Hedgley verbally reported on the updated situation regarding devolution. He advised Cllrs that at a forthcoming meeting, he will be voting against another layer of democracy. He also reported that SCDC are campaigning to encourage more people to sign up to Direct Debit to pay their Council Tax. Everyone who is signed up by 30<sup>th</sup> September will be entered into a draw to win £5000.

**7. Planning**

- (i) **DC/16/2777/PN3 & DC/16/2808/PN3 – Land near Woodbarn Cottages, off Seckford Hall Road, Gt Bealings – Conversion of Barn C to dwelling**

This matter had been dealt with by email, and ratification was given to the decision agreed that the PC has strongly objects to this application. A copy of the letter to SCDC is attached to these minutes.

(ii) **DC/16/3427/PN3 - Land near Woodbarn Cottages, off Seckford Hall Road, Gt Bealings – Conversion of Barn A to dwelling**

Colin Hedgley has consulted the Head of Planning regarding the number of applications relating to this site – 21 have been submitted to date. SCDC have stated that if we consider this latest application in the normal way, they will put a stop on the determination of any future applications.

Charles Barrington has examined the latest plans in detail and read a letter to SCDC that he has drafted. It was **RESOLVED** that the PC strongly objects to this application and Cllrs agreed that the letter should be sent. A copy is attached to these minutes.

(iii) **Proposed Footpath Diversion**

A reply to our letter dated 1<sup>st</sup> June has been received from BaberghDC and circulated to Cllrs. It was reluctantly agreed that the PC has no planning grounds on which to object to this diversion. However, there is a particularly fine oak tree that needs to be preserved. Charles Barrington will circulate a draft response including the point that we may apply for a Tree Preservation Order, and he will consult with Nick Newton, the SCDC Arboricultural Officer accordingly.

## 8. Neighbourhood Plan

Following the statutory public consultation carried out by SCDC, an independent examiner has now been appointed to review the Plan to ensure it meets all relevant statutory and procedural requirements. Once this review has been carried out and any changes recommended by the examiner agreed, the Plan can proceed to a referendum. It is still hoped that this will take place before Christmas this year.

## 9. Emergency Plan

Charles Barrington thanked Anthony Sheppard for his efforts in producing an Emergency Plan, which has been circulated to Cllrs. Anthony Sheppard will await any comments from Cllrs, then he will submit it to Suffolk Resilience for their comments.

## 10. Highways

**Boot Street bridge** – A letter has been received from SCC explaining that as the Bridge is a Scheduled Ancient Monument they must apply to the Secretary of State for prior written permission to carry out works to the structure, and the designs and materials used must be approved by Historic England. SCC have been given consent to carry out the repairs to the Southern parapet but unfortunately due to cold weather in winter they will have to postpone these works until Spring 2017. The works, when undertaken in 2017, will last two-weeks and will require a full road closure. During this time SCC will be able to carry out brickwork repairs to the Northern parapet also.

## 11. Finance and Admin

- (1) The insurance premium rates were discussed and it was agreed to adopt a 3-year long term undertaking at a reduced rate.
- (2) The following cheques were authorised; proposed by Sally Johnson and seconded by John Carter-Jonas:

Chq No	Payee	Description	Amount £
466	Mrs D P Knights	Re-imbusement of Land registry fee	17.94
467	Information Commissioner	Data Protection Fee	35.00
468	D.P.Knights (dated 28.09.16)	September salary	143.73
469	HMRC (dated 6.10.16)	September PAYE	35.90
470	D.P.Knights (dated 28.10.16)	October salary	143.73
471	HMRC (dated 6 <sup>th</sup> Sept)	October PAYE	35.90
472	D.P.Knights	Office expenses	18.44
473	Business services at CAS Ltd	Insurance Premium	165.57

- (3) Transparency Funding – the grant of £540 has been received which will enable the Clerk to proceed with the order for the PC’s own laptop and printer
- (4) The Annual Return has been signed off by the external auditors BDO whose only comments related to a donation made under Section 137, which they considered could have been made under a different power. Although this was no different to previous years and had not been highlighted before, it will be amended in future.

## 12. Correspondence

**Defibrillator** – The Village Management Committee have advised that they can no longer support the plan to install a defibrillator on the outside of the Hall. Sally Johnson was asked to convey our extreme disappointment at this decision. Charles Barrington will write a letter to the Chairman. Colin Hedgley confirmed that he has secured the funding for this.

**East Anglia ONE and THREE** – a letter has been circulated detailing a reduced scope of the scheme. They will be putting in ducts for two schemes only which will mean more inconvenience. The Clerk will acknowledge the letter and advise that the PC wishes to be kept informed of when the consultation meetings will be held so we can send an attendee

**SCDC surplus furniture** – the Clerk advised that SCDC will have some surplus furniture to dispose of when they move offices, and this will be made available to local councils. She would like to obtain a replacement filing cabinet. Charles Barrington said he could arrange for transport.

## 13. Date of next meeting - Tuesday 8th November at 7.00pm

The meeting closed at 8.00p.m.

Signed .....

Chairman