

**Minutes of Great Bealings Annual Parish Council Meeting held at the Bealings Village Hall at 8.30pm on Monday 8<sup>th</sup> May 2017.**

**Present:** Charles Barrington, Colin Hedgley, Sally Johnson, Martin Cripps, Paul Norris, Anthony Sheppard, John Carter-Jonas

**In attendance:** Mrs Dee Knights, Clerk to the Council; James Firebrace, Caroline Saunders

**1. Election of Chairman**

Colin Hedgley nominated that Charles Barrington stand as Chairman for the following year. This was seconded by Martin Cripps. Charles Barrington accepted the position and the meeting continued.

**2. Apologies for Absence**

Apologies were received from Rob Munn

**3. Declaration of Members' Interests in any items on this Agenda**

Charles Barrington declared an interest in the Planning Application for Rosery Farm Cottage.

**4. Election of Officers:-**

Vice Chairman – Colin Hedgley – proposed by Charles Barrington, seconded by Sally Johnson

Footpath Officer – Martin Cripps – proposed by Charles Barrington, seconded by Anthony Sheppard

Tree Warden – John Carter-Jonas – proposed by Charles Barrington, seconded by Paul Norris

Village Hall Rep – Sally Johnson – proposed by Colin Hedgley, seconded by John Carter-Jonas

**5. To approve the Minutes from the Meeting held on 14th March 2017**

The minutes were approved and signed as a true record.

**6. Matters arising from the Minutes**

**Water Meadow** – Rob Munn has been advised that the information from the enforcement contractors is insufficient for the SCDC planning officer to make a decision on whether the work is deemed to be an engineering project, so he will inspect the site himself. Sally Johnson reported that no more rubble has been added to the site recently.

**Quiet Lanes** – Following the discussion at the earlier Annual Parish Meeting, the PC will contact David Chenery at SCC

**Defibrillator** – This has now been purchased and two quotations have been circulated for the installation. It was agreed that the rendered wall to the right of the entrance would be a suitable location. The Clerk will check that the preferred contractor is NICEIC registered.

**Trees** – Martin Cripps will speak to the Estate Manager of Lord Cranworth about the PC's plan to provide two oak trees on the footpath between Boot St and Park Farm. Two more are also planned for Lodge Rd.

## 7. Planning

**(a) DC/17/1476/FUL – Rosery Farm Cottage, Lodge Road - Change of use of agricultural land to form extended residential curtilage and erection of two-storey extensions and basement and garage to form family dwelling, retaining existing cottage as a linked annexe**

Colin Hedgley took the Chair for this item and Charles Barrington took no part in the discussion.

Colin Hedgley advised that a decision must be made tonight as SCDC will not allow any more time. The file has been circulated and Cllrs have made a site visit. Colin Hedgley reminded Cllrs of the planning procedures and pointed out that if it is resolved to object, the PC must be prepared to send a representative to speak at the Planning Committee meeting.

The Parish Council unanimously **RESOLVED** to object to this application.

**(b) Appeals re Wood Barn Cottages** – The appeal in respect of application DC/16/3427 has recently been dismissed by the Planning Inspector. New appeals have been submitted in respect of DC/16/2777 and DC/16/2808. A letter detailing the PC's objections will be sent to the Planning Inspector.

**(c) Other Planning Matters** – there were no other matters to discuss

## 8. Highways

(i) Boot Street Bridge – Cllrs discussed the views expressed at the earlier Annual Parish Meeting and there was a majority vote in favour of having no priority system at the bridge. Charles Barrington will prepare and circulate a draft letter to SCC Highways and emphasise that we must have a site meeting with them.

(ii) Junction of Lower Street/Kiln Lane -Rob Munn has contacted SCC about the parking in this area, but they feel this is not a problem for the Highways Dept, but is an enforcement issue and therefore would need to be referred to the Police.

## 9. SAVID

A Safer Village Driving initiative summary sheet has been circulated by the SAVID clerk. Colin Hedgley will reply to this. He queried whether the PC's insurance will cover the SID sign when it is in use in our parish. The Clerk will find out from CAS.

**10. Neighbourhood Plan**

The Plan has now been ‘made’ by SCDC, as was reported at the earlier Annual Parish Meeting

**11. EastAngliaONE Windfarm**

There was nothing further to report on this matter

**12. Review of Procedures**

The various documents have all been circulated and Charles Barrington asked Councillors to let the Clerk know within seven days if there are any comments, otherwise it will be assumed they are approved. Anthony Sheppard advised the Clerk that the reference to the Emergency Plan in the Risk Assessment needs updating.

**13. Finance and Admin****(i) Authorisation of cheques**

The following cheques were authorised, proposed by Martin Cripps and seconded by Anthony Sheppard:

<b>Chq No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
<b>503</b>	Mrs D P Knights (dated 28.05.17)	May salary	148.94
<b>504</b>	HMRC (dated 06.06.17)	May PAYE	37.20
<b>505</b>	Mrs D P Knights (dated 28.06.17)	June salary	148.94
<b>506</b>	HMRC (dated 06.07.17)	June PAYE	37.20
<b>507</b>	Bealings Village Hall Trust	Donation	750.00
<b>508</b>	Fynn-Lark News	Donation	150.00
<b>509</b>	Fynn-Lark News	Postage for Clerk’s magazine	6.50
<b>510</b>	Mrs D P Knights	Annual Working from Home Allowance	216.00
<b>511</b>	S.A.L.C.	Annual Subscription	131.60
<b>512</b>	Mrs D P Knights	Expenses	23.80

**(ii) Annual Governance Statement**

This was approved and signed, proposed by Anthony Sheppard and seconded by Martin Cripps

**(iii) Statement of Accounts 2016-2017 and adoption of Annual Return**

The Annual Return and Statement of Accounts 2016-17 were approved by Councillors. Martin Cripps proposed that we adopt these and this was seconded by Anthony Sheppard. The Accounting Statement was signed. The accounts had been internally audited and signed by Adrian Melrose and were now ready for the external auditors BDO Stoy Haywood.

**(iv) Transparency Funding**

The Clerk advised Cllrs that she had successfully applied for £25 funding in respect of the PC's web hosting charge for 2016-17

**(v) Precept** - The first half of the precept for 2017-18, £2272.50, has been received.

**14. Correspondence**

- (i) WW1- Beacons of Light – Charles Barrington had advised the earlier Annual Parish Meeting of the PC's plans for this event and he confirmed the agreed location
- (ii) Playford Neighbourhood Area Designation – This had been circulated and was noted. There were no comments

**15. Date of next meeting: 4<sup>th</sup> July 2017**

The meeting closed at 10.00pm

Signed .....  
Chairman