

**Minutes of Great Bealings Parish Council meeting held at the Bealings Village Hall at 7.00pm on
Tuesday, 8th November 2016**

Present: Charles Barrington (Chairman), Colin Hedgley, Martin Cripps, Mrs Sally Johnson, John Carter-Jonas, Anthony Sheppard, Paul Norris, Rob Munn

In attendance: Mrs Dee Knights, Clerk to the Council; one member of the public

1. Apologies for Absence

There were no apologies

2. Declaration of Members' Conflicts of Interests in any items on this Agenda

There were no declarations of conflicts of interests

3. To approve the Minutes from the Meeting held on 6th September 2016

These were approved and signed as a true record.

4. Matters arising from the Minutes.

Water meadow (Lower Street) – As the depositing of waste had continued, a letter was sent to the landowner asking for details of his waste carrier's registration, but no response has been received. The waste has been inspected by a Planning Enforcement Officer from SCDC who has stated that the waste appears to be compostable material which will biodegrade. However, Sally Johnson reported that brick rubble is also being deposited. Paul Norris said that a licence is still required and there is a risk of contamination of the river. The Clerk will prepare two letters to SCDC Environmental Health and the Environment Agency.

Defibrillator – Charles Barrington has written to the Village Hall Management Committee expressing disappointment at their refusal to house a defibrillator. This matter will be re-considered at their next meeting on 15th November.

5. Report by District Councillor Colin Hedgley

This report had been circulated to Cllrs and a full copy is attached to these minutes. Cllr Hedgley verbally reported on the updated situation regarding devolution.

6. Planning

(a) Site Allocations and Area Specific Policies Development Plan

A report of some amendments has been circulated for consultation. As GBPC had no major comments on the original document, there are no comments to submit to this consultation.

(b) Other Planning Matters –the latest application for Wood Barn Cottages has been refused by SCDC.

7. Neighbourhood Plan

An extremely favourable report has been received from the Examiner. He has made a few minor recommendations to the wording but all the policies have remained in place. Charles Barrington expressed his gratification to all Councillors and members of the working party who have enabled us to get this far. We are the first "Other Village" to achieve this. Charles Barrington met with Hilary Hanslip of SCDC this morning and needs to report back to her within a week. Cllrs were asked to let him have any comments on the report by Friday 11th. Once the PC has accepted the recommendations and the amendments have been made, we can go straight through to trigger a

referendum which it is hoped will take place in February 2017.

Charles Barrington will prepare a notice to go in the next edition of the Fynn-Lark news, then a letter will be sent to all households in the village.

8. Highways

- (i) **Boot Street bridge** – the Structures Engineer at SCC has stated that in addition to interim protection measures and outstanding repairs to the bridge, they are proposing to extend the 30mph limit beyond the bridge and introduce a priority system at the bridge. Concerns were expressed about the current safety of the structure and the fact that there are bricks in the river which could impede the flow and cause a flood risk. The two proposals were agreed but it was suggested that SCC imposes a temporary speed limit now. The Clerk will prepare a letter to SCC.
- (ii) **Quiet Lanes** – This project seems to have ground to a halt at SCC due to lack of funding. Colin Hedgley agreed to ask our County Councillor Robin Vickery to write to James Finch, the SCC Cabinet Member with responsibility for Quiet Lanes, to find out the latest position.

9. Finance and Admin

- (i) The following cheques were authorised; proposed by Martin Cripps and seconded by John Carter-Jonas

Chq No	Payee	Description	Amount £
474	DMonkey Computers	Lap Top, Printer & software from Grant Funding	540.00
475	DMonkey Computers	Spare printer cartridge and mouse	30.00
476	Little Bealings PC	Village Sign insurance	9.00
477	Mrs D P Knights	Office Expenses	39.09
478	Mrs D P Knights	Training expenses	15.30
479	Mrs D P Knights(dated 28.11.16)	November salary	144.23
480	HMRC(dated 06.12.16)	November PAYE	35.40
481	Mrs D P Knights(dated 28.12.16)	December salary	143.83
482	HMRC (dated 06.01.17)	December PAYE	35.80
483	Charles Barrington	Re-imbusement for Hard Drive	48.41
484	Mrs D P Knights	Lap Top Case	8.99
485	S.A.L.C.	Clerk's Networking Event	19.20

- (ii) Draft Budget 2017/18 – This had been circulated and was approved by Councillors. The Clerk drew their attention to the current underspend on the amounts budgeted in 2016/17 for tree planting (£120) and charitable donations (£150). Cllrs decided that we should provide two oak trees in Lodge Road and two more on the footpath between Boot Street and Park Farm. Charles Barrington will get in touch with the Farm Manager of Lord Cranwell's estate to discuss this.

Cllrs agreed that GBPC would be prepared to make a further £50 donation to the Fynn-Lark News provided Lt. Bealings and Playford do the same, pro-rata where relevant. The Clerk will advise Norman Porter. It was also agreed to donate £50 to the East Anglia Air Ambulance and keep £50 in reserve. This was proposed by Charles Barrington and seconded by Anthony Sheppard.

- (iii) Other Finance matters – The Clerk reported that the second half of the precept has been received. The Bank Reconciliation, which had been circulated, was approved and signed.

10. Emergency Plan – Anthony Sheppard has received some comments from the Emergency Planning Officer which he will incorporate. Once this has been done, he requested permission to circulate it as a final document. This was unanimously agreed.

11. Dates of Meetings for 2017 – The list of proposed dates which had been circulated was approved. The dates are:

- Tuesday 10th January
- Tuesday 14th March
- Monday 8th May – Annual Parish Meeting and Annual Parish Council Meeting
- Tuesday 4th July
- Tuesday 5th September
- Tuesday 14th November

12. Correspondence

East Anglia THREE windfarm – There are no comments on the document which is currently out for consultation.

East Anglia ONE windfarm – Charles Barrington reported on correspondence between Little Bealings PC and Scottish Power concerning closures of public rights of way. They have stated that any closures will only be temporary. We have also been approached by Bawdsey PC who are liaising with all parishes affected with regard to setting up a joint liaison group to monitor the project. Charles Barrington requested a volunteer to act as our liaison officer. As no-one came forward, it was agreed that an advert should be placed in the Fynn-Lark news for one or more volunteers from the parish. John Carter-Jonas has not yet taken any photos to show how the roads are before the project starts, but he will now attend to this.

Filing Cabinet – the Clerk has reserved a two drawer filing cabinet from the surplus stock available from SCDC. This will be available in December. Charles Barrington will be able to collect this and dispose of the old one.

Visiting Scheme – There has been a suggestion from the PCC that some form of visiting system is set up in the village for people who are living alone. The PC would need to work with the PCC to identify people, and volunteers would be needed to be on a rota to do the visits. Cllrs supported this idea so Charles Barrington will report back to the PCC.

The meeting closed at 8.00pm.

Signed
Chairman