

Minutes of Great Bealings Parish Council meeting held at the Bealings Village Hall at 7.00pm on Tuesday, 9th March 2020

Present: Charles Barrington (Chairman) (CPB), Colin Hedgley (CH), Martin Cripps (MC), Mrs Sally Johnson (SJ), John Carter-Jonas (JCJ), Anthony Sheppard (AS), Rob Munn (RM), Paul Norris (PN)

In attendance: Mrs Dee Knights (DPK), Clerk to the Council; one member of the public

1. Apologies for Absence

There were no apologies

2. Declaration of Members' Conflicts of Interests in any items on this Agenda

LNPI, District Cllr – CH, no other declarations.

3. To approve the Minutes from the Meeting held on 7th January 2020

The minutes were approved and signed

4. Matters arising from the Minutes

(i) Trees, planting etc –

- DPK reported that a donation had been received towards the cost of two trees, in memory of deceased parents. CPB said that he knew of other offers of donation.
- The tree on the corner of Rosery Lane is dilapidated. AS has spoken to ESC who recommend it is cut down. The tree is on land owned by SCC who have been asked to take action.
- Following the report by the Clerk that the PC's noticeboard at the end of Grundisburgh Road was unstable, MC has temporarily fixed this. He said that the remaining money from the Parish Planters fund can be used to put the slabs back in place and tidy up the area. This will permanently stabilise the notice board. He will liaise with PN.
- The land owner of the large deceased Oak near Garrods Hill has been contacted.

(ii) Water Meadow – CH reported that the area has been inspected by an ESC enforcement officer who has stated that nothing unlawful is taking place. SJ and RM will continue to monitor this, and the officer must be informed if anything untoward occurs.

(iii) Finger Post, Holly Lane – CH is awaiting a photo of the original from the adjacent resident, then the PC will consider installing a replacement

5. Reports by

- (i) County Councillor Robin Vickery -** No communication at all has been received from RV. Cllrs expressed their concern that RV no longer appears to be representing the PC. Now that the issue over the Ipswich Northern Relief Route (INNR) has been finalised, CPB and AS felt that a formal complaint should be issued to SCC. AS will investigate the procedure.
- (ii) District Councillor Colin Hedgley -** A comprehensive report had been circulated to Cllrs and a full copy is attached to these minutes. CH verbally expanded on the statement made by the leader of ESC on the INNR, the take-over on 6th April by ESC of on-road parking enforcement, the extra money received to deal with rough sleepers, and the recent BBC series featuring the ESC Housing Team.

6. Planning Applications

- (i) **DC/20/0608/FUL & 0609/LBC – Conversion of the entire existing cart-lodge and log store to single storey domestic accommodation to be used in conjunction with the rest of the dwelling house – Rosery Farmhouse, Lodge Road**

The applicant advised Cllrs on how this application differed from DC/19/1287/1288 discussed in October and subsequently withdrawn. She expressed concern and disappointment that the case officer from ESC had not visited to inspect the property. The Council **RESOLVED** to support this application, subject to conditions relating to non-reflective glazing, no occupation of the cart-lodge as a separate dwelling. The PC would make it clear in their response that they would not support any subsequent application to convert the barn behind Rosery Farmhouse into residential accommodation.

- (ii) **DC/20/0902/OUT – Outline Application re demolition and removal of all necessary existing buildings and structures to enable the residential development for up to 300 new dwellings, with access from Portal Avenue, associated open space and landscaping, drainage and infrastructure – Suffolk Constabulary Force HQ, Portal Avenue, Martlesham Heath.**

The PC has been asked for its observations of this outline planning proposal. The Clerk will respond expressing concerns about the traffic implications

(iii) Decision Updates:

DC/19/4799 – windows at Birds Hill House - application refused by ESC (*NB. It had been supported by the PC*)

DC/19/4066/FUL – Rosery Cottage Barn – retrospective application re roof lights etc. The Clerk will ask ESC what action has been taken following their refusal of this application.

7. Other Planning Matters

(i) Report on ESC Planning Forum 24th January

CPB outlined the following matters discussed at this meeting:

- (a) Community Infrastructure Levy (CIL) – CH confirmed that in certain circumstances, the CIL fund may make payments to other parishes. In connection with the Boot St speed limit extension project, the Clerk will seek advice from ESC about making an application.
- (b) Registration for Digital Planning communications – the Clerk confirmed that she has registered. She will make enquiries regarding the submission of a lengthy response.
- (c) Referral process – CH said this is in progress
- (d) Contact list for all ESC main contacts – the Clerk will deal with this
- (e) Follow-up call to case officer – the Clerk will also keep a copy of the ESC reasoning document on file for each application submitted to the PC.

(ii) Wi-Fi in Village Hall

In order to comply with (b) above, the Village Hall Trustees have obtained funding from the District Cllrs' budgets to install wi-fi to enable plans to be inspected at PC meetings. SJ will find out more about their proposals

(iii) Neighbourhood Plan – proposed forum

CPB has been in communication with the Planning Policy and Delivery Team at ESC with regard to participating in a future Forum with other PCs to discuss the effectiveness of the Neighbourhood Plans. He had provided some draft information and views on behalf of the PC and will circulate these to Cllrs for their approval. The Forum will not take place until the ESC Local Plan has been formally adopted (*the draft response was circulated to Cllrs who had no comment to make and therefore it was submitted as drafted*)

(iv) Other Planning Matters

- (a) Stop Sizewell C Public meeting - we have been invited by the Theberton and Eastbridge Action Group on Sizewell (TEAGS) to attend this meeting and to send a letter to the Planning Inspectorate (PI) to support their views. As we had no response from the PI to our comments on the consultation, CPB will draft a response for approval by Cllrs. (*letter drafted and submitted following approval by Cllrs*)

- (b) Emergency Plan – AS is in the process of updating this and will include a section to cover the current scenario with the Corona virus. He will also consider the desirability of setting up a PC co-ordinated Good Neighbour Scheme.

8. Highways

- (i) **Boot Street Speed Limit Extension**- The Engineer dealing with this matter at SCC has clarified the process involved in progressing this matter. He has submitted an estimate request to the Professional Services design team to cover the costs of the works. We are awaiting their response.
- (ii) **SAVID/SID** – AS confirmed that some new Speedwatch dates for Boot St have been agreed and will start next month.
- (iii) **STOP Campaign Traffic Proposals** – CPB will attend their celebration event on 12th March and will confirm with Nick Green that he will speak at our Annual Parish Meeting regarding the START Campaign
- (iv) **Other Highways Matters**
Grasscutting – JCJ will find out from SCC how we can designate a part of the verge as wildflower friendly so that it is not regularly cut
Reflector posts – these are deemed to be required in a section of Lodge Road. Some have already been put up elsewhere, and CPB will find out who supplied them.

9. Finance and Admin

- (i) The following cheques were authorised; proposed by CH and seconded by AS

Chq No	Payee	Description	Amount £
2016	H.M.R.C.	Replacement for lost cheque 611	41.25
2017	Mrs D P Knights	Office Expenses	22.80
2018	Mrs D P Knights	Data Protection Training Expenses	18.90
2019	SALC	Data Protection Training	54.00
2020	Mrs D P Knights(dated 28.03.20)	March Salary	231.87
2021	Westerfield Parish Council	Annual Speedwatch subscription	50.00
2022	H.M.R.C. (dated 06.04.20)	March PAYE	57.90
2023	Mrs D P Knights(dated 28.04.20)	April Salary	171.86
2024	H.M.R.C. (dated 06.05.20)	April PAYE	42.90
2025	Phil Holmes	Website Hosting	30.00
2026	Fynn Lark News	Postage	6.50
2027	Bealings Village Hall Trust	Hire charges for 2019/20	88.75

(ii) Other Finance and Admin Matters:

The Bank Reconciliation - which had been circulated, was approved and signed.

Website Accessibility Regulations – The Clerk outlined some details of these new Regulations relating to disabled website users, particularly those partially sighted, which become effective in September 2020, and which Local Councils have to comply with. CPB agreed to discuss these with Phil Holmes who maintains the Council's website.

10. Correspondence

- (i) **Litter Pick** – once again ESC are offering a charitable contribution to any PC that carries out a litter pick. Cllrs agreed to do this over Easter, the Clerk will arrange delivery of the required items and the local charity agreed is the Parish Planters
- (ii) **Energy Projects planned for the Suffolk Heritage Coast**

This email was noted and it was agreed no action need be taken

11. **Date of next Meeting** – Monday 4th May 2020 at 7.00pm in the Village Hall – Annual Parish Meeting, followed by the Annual Parish Council Meeting

The meeting closed at 9.00pm

Signed..... Chairman