

Minutes of Great Bealings Parish Council meeting held at the Bealings Village Hall at 7.00pm on Tuesday, 12^h January 2016.

Present: Charles Barrington (Chairman), Colin Hedgley, Martin Cripps, Mrs Sally Johnson, Anthony Sheppard,, John Carter-Jonas

In attendance: Mrs Dee Knights, Clerk to the Council

1. Apologies for Absence

Apologies were received from Eric Barnett and Paul Norris

2. Declaration of Members' Interests in any items on this Agenda

There were no interests to declare

3. To approve the Minutes from the Meeting held on 17th November 2015

These were approved and signed as a true record

4. Matters arising from the Minutes.

- War Memorial – Anthony Sheppard will make investigations regarding this matter and will liaise with Paul Norris about the repair of the plinth.
- Broadband – Phil Holmes has reported that Gt Bealings is listed in the next stage of the roll-out, probably in another 2 or 3 years. He will address a meeting of the PC in due course.
- River Lark Embankment – Charles Barrington advised the Council that the homeowner has sent copies of the reports he has obtained to the Environment Agency
- East Anglia THREE – A map has been received which gives details of access sites. Assurances have been given that these will be returned to their previous condition after the work has been completed. John Carter-Jonas suggested that photos are taken of the condition of the roads before the work is commenced so we can be sure they are returned to this condition, and he volunteered to undertake this project. Cllrs feel the PC has an obligation to monitor this situation, especially with regard to road width creep.

5. Planning

(i) Meadow Cottage – Diversion of Footpath

The PC has been approached informally for their views on behalf of the owners of Meadow Cottage who are intending to apply for a diversion of Footpath No. 11 which runs very close to the property. It was agreed that we are unable to reach a view until we have consulted more widely with residents, to ensure that, as the PC, our response reflects their views. A request for feedback will be put in the next Benefice Magazine and also circulated via the local email newsletter.

(ii) DC/15/5105/FUL –Erection of single dwelling with garage/cartlodge (revised siting of Plot 2 approved under DC/13/3360) and the vacated approved land as an extension to the curtilage of Plot 1 approved under

the same planning permission – Former Wood Barn Cottages, Seckford Hall Road, Gt Bealings

It was **RESOLVED** that the PC strongly objects to this application (letter of objection attached to these minutes)

(iii) DC/15/4609/FUL – Replacement Garage – Orchard House, Lower Street, Gt Bealings

This matter had been dealt with by email, and ratification was given to the decision agreed that the PC has no objection to this application

(iv) Appointment of Planning Sub-Committee

Charles Barrington had circulated details of a proposal to appoint a Planning Sub-Committee to deal with routine applications. Cllrs were of the opinion that this idea is worth considering at a future meeting, once the Neighbourhood Plan is in place. However, it was agreed that in the meantime meetings that are called specifically to deal with a Planning Application(s) should only have planning items on the agenda.

(v) Planning Register

Cllrs confirmed that they had seen the updated Planning Register that the Clerk had circulated, and commented that this was a very useful document.

(vi) Other Planning Matters

DC/15/5014/PN3 – Change of use from agricultural barn to dwelling – Barn C adjacent former Wood Barn Cottages, Seckford Hall Road, Gt Bealings

It was **RESOLVED** that the PC strongly objects to this application (letter of objection attached to these minutes)

Cllrs felt that in view of the number of applications already submitted for this parcel of land, it would be beneficial for representatives of the PC to have a meeting with the case officer at SCDC. Charles Barrington will enquire about arranging this.

DC/15/4970/FUL – Works to existing outbuilding to form annex accommodation for use in conjunction with Kiln Farm House. This application should be read in conjunction with current application DC/15/1966/LBC – Kiln Farm House, Kiln Lane, Gt Bealings

It was **RESOLVED** that the PC supports this application subject to there being a condition imposed to ensure that the annex cannot be used as a separate dwelling, so as to protect from any future proposal to develop it on a standalone basis

6. Reports by District Councillor Colin Hedgley

(i) General

Cllr Hedgley reported on the following items

- Financial overview – 2015/16 and beyond.
- Devolution Update
- Brown Bins
- New SCDC HQ
- Coastal Community Teams

The full report is attached to these minutes

(ii) SAVID

SAVID are considering the possible joint purchase of a Vehicle Activated Sign to be shared amongst villages. In order to investigate this further, including applying for a grant(s), they need PCs to vote in principle to go ahead. There is no financial commitment at this stage. Cllrs voted in favour of this.

7. Neighbourhood Plan

The consultation ends on 22nd January. A reminder has been sent to businesses and landowners and notices will be put on the village noticeboards and on the website. Few comments have been received so far. After this date the comments will be logged by the NPWG and a revised draft circulated. Then an independent examiner will need to inspect it – Charles Barrington has a meeting arranged with SCDC in connection with this on 1st February at which he will also discuss the timetable and the referendum.

8. Highways

- (i) Hasketon Road – Charles Barrington has had a reply from the residents who are concerned about traffic problems on that road. He will respond informing them that the Quiet Lanes project may be resurrected and if so Hasketon Road will be included. He will advise that in future they should deal direct with SCC
- (ii) Colin Hedgley reported that SCC now have a new reporting web link so that anyone (Councillors included) can report a problem direct rather than reporting via the PC.

9. Finance

- (i) The following cheques were authorised; proposed by Sally Johnson and seconded by John Carter-Jonas:

Chq No	Payee	Description	Amount £
429	Sharwood Services (dated 13.12.15)	Neighbourhood Plan printing	49.80
430	Little Bealings PC	Replacement cheque	34.50
431	Little Bealings PC	Replacement cheque	9.00
432	P. Holmes	Website Domain Name Registration	23.99
433	Little Bealings PCC	Benefice News postage	6.50
434	D.P. Knights	Office Expenses	35.75
435	D.P. Knights	Training Expenses	15.30
436	D P Knights (dated 28.01.16)	January salary	137.40
437	H.M.R.C. (dated 06.02.16)	January PAYE	34.20
438	D.P. Knights (dated 28.02.16)	February salary	137.40
439	H.M.R.C. (dated 06.03.16)	February PAYE	34.20
440	SALC	Clerks Networking Meeting	18.00

- (ii) The proposed budget for 2016/17 was discussed. The Clerk advised Cllrs that the portion of the Council Tax Support Funding that would be received next year was £57, down from £177 this year. The PC had already voted at the last meeting to increase the budget by £100 from £4500 to £4600 and it was now agreed that the total budget should be £4620 – proposed by Colin Hedgley and seconded by Martin Cripps
- (iii) The precept was set for £4520 – proposed by Colin Hedgley and seconded by Martin Cripps
- (iv) External Audit Procurement – The procurement process for external auditing will change from 2017. Smaller authorities can choose to have an auditor appointed to them by a new ‘sector led body’ to be set up by NALC or to opt out of the scheme and appoint auditors locally. As the latter option could prove to be much more costly, Cllrs agreed to remain opted in to the new scheme. The accounts will continue to be produced to the same standard and an internal audit will continue.
- (v) Bank Reconciliation- this showed that the VAT re-imburement had been received and was signed by Charles Barrington

10. Community Asset

SCDC have said we can re-apply for registration if new evidence of previous community use is provided. The new evidence we have is not considered substantial enough, bu Charles Barrington will contact SCDC to see if it is worth trying again

11. Correspondence – none

12. Any Other Business

- (i) Queen’s 90th Birthday celebrations - Cllrs felt that any event should be arranged in conjunction with Little Bealings, possibly something in the Hall and on the field in June. The Clerk will write to the Clerk of Little Bealings and the Secretaries of the two PCCs to suggest a joint working group.

- (ii) Community Defibrillator – The Clerk reported that she had learned of possible funding of defibrillators arranged by the British Heart Foundation. As there is an imminent deadline for this, after liaising with the Chairman, she has submitted an application having consulted the Bealings Village Hall Management Committee regarding the siting on the wall of the Hall
- (iii) Risk Assessment – the revised document had been circulated to Cllrs and no further comments had been received, therefore this document is deemed to have been accepted and will be published on the web-site
- (iv) Emergency Plan- Anthony Sheppard reported on his progress with this. A list will need to be drawn up of volunteers prepared to assist in an emergency. He will provide the Clerk with a note to be included in the next Benefice Magazine. The draft Plan will be vetted by the Emergency Planning Officer at Suffolk Community Resilience before being submitted to the PC

13. Date of next two meetings

Although one Cllr will be away for a third consecutive meeting, the Chairman said there was an acceptable reason for this, therefore there is no need to change the date of the next meeting which will be held on 8th March. The Clerk confirmed that the Annual Parish and Council Meetings will take place on Monday 16th May in the Village Hall

The meeting closed at 8.50p.m.

Signed
Chairman