

Minutes of Great Bealings Parish Council meeting held at the Bealings Village Hall at 7.00pm on Tuesday, 14th November 2017

Present: Charles Barrington (Chairman) (CPB), Colin Hedgley (CH), Martin Cripps (MC), Mrs Sally Johnson (SJ), John Carter-Jonas (JCJ), Paul Norris (PN), Rob Munn (RM)

In attendance: Mrs Dee Knights (DPK), Clerk to the Council; `

1. Apologies for Absence

Apologies were received from Anthony Sheppard. Robin Vickery (SCC) was also not present

2. Declaration of Members' Conflicts of Interests in any items on this Agenda

There were no declarations of conflicts of interests

3. To approve the Minutes from the Meeting held on 5th September 2017

These were approved and signed as a true record.

4. Matters arising from the Minutes.

Conflicts of Interest – MC asked if CH would have to declare a conflict of interest in a planning application if he is scheduled to be on the SCDC Planning Committee. CH said that he does not always know if he is going to be on the relevant Planning Committee, but if so he declares at the start of that meeting that he has voted at the Parish Council meeting. He has taken advice from the legal officer at SCDC and has been assured there is no conflict. CPB considers it is an advantage to have CH on our PC so that he can represent the views of the PC at SCDC and on the Planning Committee. For the avoidance of doubt, CH's role as a member of SCDC should be noted at each PC meeting.

Trees – MC advised Cllrs that the PC has been given permission by Lord Cranworth to plant trees along the Millenium footpath between Gt Bealings and Grundisburgh. He detailed some terms and conditions. The trees must be maintained by the PC until they are established. He will source a supplier and arrange for them to be planted. DPK confirmed that there is £120 in the Budget for this.

EastAngliaONE – JCJ confirmed that all issues regarding the highways access point have been resolved and that work is nearing completion. CPB expressed his thanks to Sarah CJ for her assistance in this matter. A public meeting will be held next month for residents of Gt Bealings, Lt Bealings and Playford for Scottish Power representatives to give a localised explanation of current and future works. *NB. This has been arranged for 7th December at Playford Village Hall*

5. Reports by

- (i) **County Councillor Robin Vickery** - No report has been received. CPB will email him regarding our outstanding matters
- (ii) **District Councillor Colin Hedgley** - This report had been circulated to Cllrs and a full copy is attached to these minutes. Cllr Hedgley verbally reported on the updated situation regarding the closure of Woods Lane, Melton. CPB said that the PC will write to SCC lamenting their abominable decision to allow the closure which has had a knock-on effect across the district including Gt Bealings.

6. Planning

- (a) **Regency House** - SCDC Planning Committee have refused this application and the property is now on the market..
- (b) **Rosery Farmhouse** – SCDC have refused our request to refer this application to the Planning Committee and it will therefore be subject to officer decision. We will have no right of appeal.

(c) **SCDC Local Plan Consultation** – Cllrs ratified the response sent to SCDC, following email agreement to the wording.

(d) **Wood Barn Cottages**- DPK had previously advised Cllrs that the two appeals relating to the conversion of Barn C (DC16/2777 and 2808) had been conditionally allowed by the Planning Inspectorate. The redetermination of the appeal relating to the erection of a dwelling and re-siting of Plot 2 (DC16/2216) was still pending.

Following the PC's referral of the matter to SCDC, the illumination has been removed from the sign at the entrance to the site.

{e} Other Planning Matters

Footpath 11 – Rosery Farm Cottage The PC had written to SCC about the proposed diversion and fencing of the route. However, it has now been fenced along the previously used route albeit this does not follow the registered path as per SCC's records. A letter will be sent to the landowner asking him to consider the creation of a "permissive path" at the far end of the field.

Rosery Farm Cottage- Following comments received from a number of residents, the PC wrote to SCDC regarding the use of an agricultural building for domestic purposes. DPK will chase up a response.

7. Neighbourhood Plan

(i) **Report by CPB on SALC AGM** – The PC had proposed a motion seeking a strengthening of the procedures in the context of the consideration of Neighbourhood Plans by the relevant local planning authorities as required by the Localism Act 2011. CPB had attended this meeting on 7th November at which the motion was passed unanimously. SALC must now approach NALC and the DCLG to seek enhanced guidance about Neighbourhood Plans.

(ii) **Other Matters** – CPB had met with Joe Blackmore, the SCDC Planning Officer for this parish, and had given him a tour of the parish and talked through the Neighbourhood Plan

8. **Parliamentary Constituency Review** – The Boundary Commission's proposal is to move Gt Bealings from the Central Suffolk and North Ipswich Constituency into that of Suffolk Coastal. This will take effect at the 2022 General Election.

9. Highways

(i) **Boot Street bridge** – the PC is no further forward on this matter, and as mentioned earlier CPB will write to Robin Vickery.

(ii) **Road Safety (SID)** –CH reported that SAVID had met on 29th September and were still awaiting clarification of the insurance situation.

(iii) **Other Highways Matters** – MC reported on a number of missing road signs and public footpath signs. He will report these on the SCC website.

10. Finance and Admin

(1)The following cheques were authorised; proposed by SJ and seconded by Martin Cripps

Chq No	Payee	Description	Amount £
528	Little Bealings PC	Village Sign insurance	9.63
529	SALC	Data Protection Course	26.40
530	Mrs D P Knights	Office Expenses and Training expenses	41.79
531	Mrs D P Knights(dated 28.11.17)	November salary	148.94
532	HMRC(dated 06.12.17)	November PAYE	37.20
533	Mrs D P Knights(dated 28.12.17)	December salary	148.94
534	HMRC (dated 06.01.18)	December PAYE	37.20

- (2) **Data Protection Legislation** – DPK had attended a course at SALC which was provided by an external Data Protection Organisation, who had implied that there may be a cost imposed on PCs of providing a Data Protection Officer. SALC have advised that they are awaiting advice from NALC but it is unlikely that the Clerk can be the DPO owing to a conflict of interest, neither can a Cllr. Cllrs asked DPK to write to SALC stating that small PCs should be exempt from these requirements.
- (3) **Draft Budget 2018/19** – This had been circulated to Cllrs and DPK pointed out that there was no provision for any Data Protection expenditure, and due to other pressures, the amount for training was likely to be insufficient. It was agreed to wait and see what transpires with Data Protection obligations, and if necessary any expenditure could be met from reserves. Cllrs considered that in the current economic climate they could no longer provide support to charities which operated outside the community, therefore it was proposed by PN and seconded by JCJ that the £100 allocated for Charities in both 2017/18 and 2018/19 should be re-allocated to training. It was agreed to maintain the precept at £4545 – proposed by SJ and seconded by CH. Subject to the above amendment, the Budget for 2018/19 was approved – proposed by JCJ and seconded by MC.
- (4) **External Audit and Approval of Accounts** – The letter from the external auditors confirming that there were no matters requiring attention, has been circulated to Cllrs. The Annual Return and Audit Certificate for 2016/17 were approved and accepted – proposed by CPB seconded by CH. CPB thanked the Clerk for her diligence in looking after the PC’s finances.
- (5) **Other Finance Matters** – DPK confirmed that the second half of the precept has been received. The Bank Reconciliation, which had been circulated, was approved and signed.

11. Correspondence

Village Gateways – following an email from a national supplier, Cllrs decided they were not interested in this proposal.

Beacons of Light 2018 – CPB updated Cllrs on plans in place for Sunday 11th November 2018, which would be held jointly with the PCC.

Creation of a Super District Council – we have been advised that the Secretary of State has announced his “minded to” decision for creating a new council in East Suffolk. The PC will respond to the consultation.

12. Dates of Meetings for 2018

The following dates were agreed:

Tuesday 16th January

Tuesday 13th March

Monday 14th May – Annual Parish Meeting and Annual General Meeting

Tuesday 3rd July

Tuesday 4th September

Tuesday 13th November

The meeting closed at 8.45pm.

Signed
Chairman