

Minutes of Great Bealings Annual Parish Council Meeting held at the Bealings Village Hall at 8.30pm on Monday 16th May 2016.

Present: Colin Hedgley, Sally Johnson, Martin Cripps, Paul Norris, Charles Barrington, Anthony Sheppard.

In attendance: Mrs Dee Knights, Clerk to the Council; Richard Burgess.

1. Election of Chairman

Colin Hedgley nominated that Charles Barrington stand as Chairman for the following year. This was seconded by Martin Cripps. Charles Barrington accepted the position and the meeting continued.

2. Apologies for Absence

Apologies were received from John Carter-Jonas

3. Declaration of Members' Interests in any items on this Agenda

There were no formal declarations of interest. This was noted in the Declarations of Interest book and signed by the Chairman.

4. Election of Officers:-

Vice Chairman – Colin Hedgley – proposed by Charles Barrington, seconded by Martin Cripps

Footpath Officer – Martin Cripps – proposed by Colin Hedgley, seconded by Anthony Sheppard

Tree Warden – John Carter-Jonas – proposed by Charles Barrington, seconded by Colin Hedgley, subject to his approval at the next meeting

Village Hall Rep – Sally Johnson – proposed by Charles Barrington, seconded by Paul Norris

5. To approve the Minutes from the Meetings held on 8th March 2016 and 27th April 2016

These were signed as a true record.

6. Matters arising from the Minutes

War Memorial repair – Paul Norris said that this matter is in hand

Community Asset – Sally Johnson has spoken to the new owner of the meadow about his intentions for the site. He plans to build up the top part, put a container on the site and he might rent it out for pigs. The Clerk will endeavour to find out his contact details from the Land Registry.

Annual Litter Pick – this has now been completed

7. Planning

(a) DC/16/1735/FUL – Alteration and extension to dwelling – The Cottage, Orchard Lane

Richard Burgess explained the details of the planning application for his property. The Parish Council **RESOLVED** that they had no objections to this application.

(b) Other Planning Matters

Proposed Diversion of Public Footpath No 11(part) – Meadow Cottage

A formal application has been received from Mid Suffolk District Council acting on behalf of SCDC. A full discussion took place and Charles Barrington will prepare the Council's response in liaison with Paul Norris.

8. Highways – nothing to report

9. Quiet Lanes

Following the presentation and discussion at the earlier Annual Parish Meeting, the Parish Council **RESOLVED** to proceed with this initiative for the roads listed. A notice will be sent to all residents living along the routes.

10. Neighbourhood Plan

Following the report at the Annual Parish Meeting, Charles Barrington advised Councillors that hard copies of the Plan were available to anyone who does not have access to the website.

11. Emergency Plan

Charles Barrington thanked Anthony Sheppard for the work he has done on this Plan which is nearing completion.

12. Review of Procedures

The various documents have all been circulated and Charles Barrington asked Councillors to let the Clerk know if there are any comments so they can be formally approved at the next meeting. The 2016 Financial Regulations needed some specific insertions to be decided and these were discussed and agreed.

13. Finance

(i) Authorisation of cheques

The following cheques were authorised, proposed by Colin Hedgley and seconded by Anthony Sheppard:

Chq No	Payee	Description	Amount £
448	Little Bealings PCC Fabric Fund	N/Plan – Hire of AC Hall	36.00
449	Sharwood Services	N/Plan - Printing	476.40
450	Cash	N/Plan – Misc expenses of Working Group	100.00
451	Groundwork UK	N/Plan – repayment of Grant	467.20
452	Mrs D P Knights	Office expenses	32.59
453	Mrs D P Knights (dated 28.05.16)	May salary	142.56
454	HMRC (dated 06.06.16)	May PAYE	35.30
455	Mrs D P Knights (dated 28.06.16)	June salary	142.46
456	HMRC (dated 06.07.16)	June PAYE	35.40
457	Bealings Village Hall Trust	Donation	750.00
458	Little Bealings PCC	Donation to Benefice News	150.00
459	S.A.L.C.	Annual Subscription	128.18

(ii) Benefice Magazine -

The matter of an additional donation will be discussed further at the next meeting

(iii) Statement of Accounts 2015-2016 and adoption of Annual Return

The Annual Return and Statement of Accounts 2015-16 were approved by Councillors. Martin Cripps proposed that we adopt these and this was seconded by Anthony Sheppard. Charles Barrington signed the Annual Governance Statement and the Accounting Statement. The accounts had been internally audited and signed by Adrian Melrose and were now ready for the external auditors BDO Stoy Haywood.

(iv) Transparency Funding

The Clerk explained that, following the introduction of the Transparency Code, the Dept for Communities and Local Government has approved funding for Local Councils to enable them to comply with the Code. The sums that are available are £350 for a laptop computer, £200 for software and £100 for a printer/scanner. As the Parish Council does not own any of these items the Clerk recommended that we apply for funding to enable the PC to purchase them. This was agreed, proposed by Sally Johnson and seconded by Anthony Sheppard

(v) Precept - The first half of the precept for 2016-17 has been received.

14. Correspondence

- (i) **East Anglia ONE and THREE** – an approach has been received from Bawdsey Parish Council to participate in joint initiative for collaboration

between all Parish Councils affected by these works, and if we accept we need to nominate a representative. Charles Barrington was in favour of this idea and agreed to be the representative for Gt Bealings.

- (ii) **Defibrillator** – The British Heart Foundation has advised that more funding is now available for a public access defibrillator. Successful applicants must contribute £400 and be prepared to train members of the community. The funding does not include a cabinet and Colin Hedgley will enquire whether this could be provided from his Locality Budget. Details of people trained could be included in the Emergency Plan. Charles Barrington will contact the doctors in the Parish to get their views on this.
- (iii) **River Lark** – a verbal report had been received of possible obstruction of the river in the Lower Street area. Sally Johnson reported that this was not an immediate cause for concern and there need be no action taken at the moment, but the situation would be monitored.
- (iv) **Election of Councillor** – Following Eric Barnett’s resignation, SCDC will commence the necessary action to enable a replacement to be sought.

15. Date of next meeting: 5th July 2016

The meeting closed at 10.00pm

Signed
Chairman