

FRIENDS OF BEALINGS PLAYING FIELD

MINUTES OF THE PROJECT TEAM MEETING MONDAY 5TH JUNE 2006 AT BEALINGS VILLAGE HALL

PRESENT

Eric Barnett (EB) (Chairman) Margaret Wilson (MW), Roger Roseboom (RR)
Julian Haywood-Smith (JH-S) Malcolm Watson (MXW) Jim Newbold (JN)
Ferial Rogers (FR) (Minutes)

1. APOLOGIES

Jenny Shaw, Keith Beaumont, Charles Barrington

2. MINUTES OF PREVIOUS MEETING 2ND MAY 2006

EB confirmed, £2023.85 in the group fund (Little and Great Bealings and Playford) and £991.50 in the Little Bealings District Sports fund

3. VILLAGE HALL MANAGEMENT COMMITTEE

It was pleasing to note that RR was elected as Chairman at the AGM on 9th May. There had been a presentation of the Playing Field project which had been met with approval.

RR reported on the first meeting. Jim Ward will continue as a trustee although retired as Chairman of LBPC. Jill Peck will continue as Treasurer although as an officer and not a trustee.

Since the FBPF bank account will be held in the name of VHMC, it is intended to appoint a second Treasurer, JS, to deal with this account with the assistance of RR and MW.

FR has still to report on Little Bealings rep for VHMC.

4. DESIGN OF PLAYING FIELD/ANNEXE

The planning application has been submitted. The fee of £405 has been paid by GBPC.

The project design team will meet Giles on 22nd June to discuss the next steps.

The development of the Annexe has still to be designed. It is not possible now, to know how this will affect the project timetable.

SJ expressed concern that a large sycamore tree is shading the Barbeque area and wondered whether it could be removed. EB expressed caution in that it could become subject to a tree preservation order even though it is a sycamore. This will remain under consideration.

RR thought it a nice idea to ask the children at the school for their ideas about the playing field. (See item 8)

5. FINANCE AND VAT

EB explained that since VHMC cannot reclaim VAT other than building extensions, it is payable on the Playingfield. A parish council can claim, but only if author and owner/lessee of the scheme. RR pointed out that projected VAT cost must be included in the lottery bid. Great Bealings PC will be able to reclaim VAT for the initial work. It has been concluded that all finance is handled 'under the umbrella' of VHMC.

Project costs are difficult to assess until invoices have been received from Giles.

EB tabled a document detailing project costs and funds available to date. The costs are £4.869 and the funds raised £8.014. He did point out that one detail, the GBPC fund at £4000 was rather ambiguous and more likely to be £3000.

6/7. APPROACH TO PROJECT COSTINGS / MAJOR GRANT FUNDING

In welcoming the £35K from John Belstead's Trust Fund RR was advised by Jill Ganzoni that she wished it to be restricted to the multi sports court. He believes however that the cost of relevant earth moving could also be included in order to prepare the necessary levels. This pledge constitutes a major benefit to our Grant applications, evidencing the stake we provide for partnership funding. However until we get full detailed costings and planning permission we shall be unable to make the full application. Instead he wishes to take the first step where we must present the required information on purpose etc. This application (known as going thru' the gate) needs accurate costings to show our proper approach. We then wait 15 days for acceptance, which if approved will arrive with a very comprehensive further application requiring absolute accuracy in all aspects and of course planning approval to hand. Upon receipt of this application we then have a maximum of 6 months to prepare the necessary information and submit it. As this is a relatively small project we should get it done in 3 months. We then wait for a maximum of 4 months for approval. As soon as our application has been sent, the team will then tackle the list of other sources, in the meantime contact names will have been spoken to, enabling our requests to fit in with the Grant Funders' objectives - there is a wide variation of desirable causes - we will not do a widespread standard letter approach as this is a proven means of failure - instead with the information gathered we shall target individually and present our request accordingly. The smaller grant funders will probably contribute, given Big Lottery's approval of our application, but may do so separately. It is clear that with a good partnership stake by us (£50K) and a Big Lottery grant as well this project should not have any difficulty in attracting funding.

Separate to this all Bealings residents will be sent a letter seeking donations to the project - Gift Aided where appropriate - together with detailed costings, the plan and an A4 sheet specifying the facilities to be provided. This contribution from the residents (and also outside the Bealings) will create the necessary fund to ensure that our running costs have sufficient time to be covered by fees etc., I envisage a 2-3 year period of settling in which will require a variety of costs to be covered. A sum from these donations will therefore be set aside for this purpose. The Grant Funding Team will consist of, Roger Roseboom, Jim Newbold, Jenny Shaw (Treasurer) and Charles Barrington. The need now is to get proper costings in order that the first application process can commence - without these we are unable to move. In addition a letter will be required very soon from the School stating their full support for this project in view of the great benefits that the school will enjoy. Planning approval is to be awaited and cannot be speeded up.

8. LOCAL FUNDRAISING

MXW reported that £86 sponsorship is due from runners in the recent 10km race round Woodbridge. £113 had been raised from the car wash on the previous Saturday.

Everything is in place for the sponsored cycle ride and Fun on the Field on the coming Sunday. Between thirty and thirty five cyclists will take part and the fun events for the afternoon are all arranged. He confirmed that there will be a project display in the hall. He will make a provision for people and especially children, to record their views on what they would like from the playing field.

A working party has been deployed to cut back nettles and other rampant foliage; SCDC will cut the grass on Friday.

MXW further reported that early plans are in place for the Promises Auction and Casino evening in November. Edward Fletcher is confirmed as auctioneer and some promises have already been received. So far, these include framed prints of local scenes (RR), 5 litres of heating oil and a trip round Snetterton in a racing car (RK).

More sponsored activities: Linzi Finch from Little Bealings is taking on the Woman's Driving Challenge and FR will take part in an abseil event.

9/10. O/S ACTIONS NOT COVERED BY AGENDA & ANY OTHER BUSINESS

None.

NEXT MEETING Monday 3rd July 2006 at 19:30 Village Hall