

Present:

Jenny Shaw, Margaret Wilson, Sally Johnson, Julian Haywood Smith
 In attendance for discussion for Agenda items 3 & 4. Roger Roseboom

	Action
1. Apologies: Eric Barnett, Jim Newbold, Malcolm Watson, Keith Beaumont	
2. Minutes of Previous meetings – cf.	
3. Erosion of Paths & Resolution <ul style="list-style-type: none"> • Giles' believes that the continued erosion problem is due to the frequent events of extremely heavy torrential rain, coupled with the fact that the repaired areas have had no time to compact before the next heavy downpour. Giles' recommended some weeks ago that turfing the whole plateau and adding channels to take what run-off remains onto the French drain around the sports court. • For some weeks RR has been working to target key individual contributors to raise funds for turfing the plateau and progress has been slower than expected. • It is true that turfing the slope has helped slope erosion but not everyone on the team has agreed that turfing the plateau is the complete answer. We have written responses from Giles to a number of issues raised by the team: waiting until the grass develops; suitability of the materials used for the paths which are so steep; the option of adding cement to the gravel used when we repair. • Knowing that turfing the whole plateau would wipe out our operational fund, Giles offered to wait for his final fee for another 6 months. We also have to allow for repairing the paths and installing channels so even with a delayed payment to Giles we still have to allow for spend of £4,600 in the near future (£2,000 of which is an estimate for repair and channels). Giles did concur that turfing strategic areas and some regarding of the plateau would go along way to solving the problem. After discussions with RR last week Giles has been given the go-ahead to Urban Forestry for strategic turfing of the plateau (cost around £2,600 including VAT). • It was agreed that once the new turf is established we can build the channels to the French drain and then look at the solution to the steeper area of the paths – perhaps consider using tegula squares instead of gravel. 	JS
4. Operational Cost Projections <ul style="list-style-type: none"> • JS has reworked the cashflow schedule which shows how we could fund the work and protect the majority of funds for operational costs. • There are a number of assumptions made about costs and sports court income but there are three other assumptions re annual income. • £500 total PC contributions • £2,000 local fundraising (SB to discuss with MXW) • BVHMC to share cost of grass cutting (£300 in 2008). 	SB

<p>5. Sports Court and ibooka system</p> <p>5.1. JS reported that ibooka support has implemented 2 changes in the ibooka system for:</p> <ul style="list-style-type: none"> • The correction of a problem with ad hoc bookings when paypal fails. • The provision of individual takings details in the data download to assist with treasurer activity. <p>5.2. JS explained that there have been issues affecting the use of the sports court which we need to communicate to subscribers. The meeting was asked to review a proposed email (see attached). It was agreed that we should add a positive note to the start of the email to encourage use.</p> <p>5.3. JHS raised a concern that we have not taken any new subs since the end of March and that potential subscribers are unwilling to pay the full subscription for half a year and JHS suggested we should consider allowing renewals 12 months after taking out the subscription.</p> <p>5.4. JS has purchased a spare tennis net and 2 net-tensioner adjusters.</p> <p>5.5. SB mentioned that she and a number of other people are using the court without booking once they know the code. She also mentioned that some kids are climbing the fence to use the court. JHS stressed that SB should set a good example and book the court in the appropriate manner and advise others to do the same.</p> <p>5.6. Tennis Coaching – JHS advised that the coach is planning to book the court on Tuesdays 4- 6.30pm (for youth coaching) and Thursdays 6.30 to 8.00 (for adult coaching). It was agreed that the administrator would block book the court for these sessions and the coach would be charged £2 per hour booked.</p>	<p>SB</p> <p>JHS</p>
<p>6. Revenue Grant Funding This item was not discussed.</p>	
<p>7. Any Other Business</p> <p>7.1. JS mentioned a problem with the insurance of the sports court – although Suffolk Acre have been in possession of the details and had invited renewal they now advise that this is not covered. After discussions at the meeting it was agreed that we need malicious damage to the court surface but not to the fencing and there is no requirement for loss of income or cover for damage due to falling trees. Margaret and Jenny have asked to see Suffolk Acre’s insurance team to resolve their suggestion that BVH’s requirements no longer fit their scheme.</p> <p>7.2. Waste Bins – JS mentioned that the bins at the top of the main access are to be moved back as they are too close to the access path.</p> <p>7.3. Emptying the bins is carried out every Thursday by SCDC at no charge. However JS advised that SCDC expect us to empty the extra bins that is near the main play area and that we have to use the tool provided. This tool will be kept in the sports court administrator box and the administrator will need to check weekly to see if the bin needs emptying. A black bag is required for this one bin – and must be left next to the other bin for collection on Thursday morning.</p>	<p>JS/MHW</p> <p>SCAdmin</p>